



Job Description: Diagnostician/Therapist (Employee)

The Diagnostician/Therapist works with clients to assess their needs and provides clinical evaluations to assist them in reaching their intended goals.

Responsibilities:

- Ensures confidentiality of records relating to client treatment
- Performs intake interviews to gain a foundational understanding of individual needs
- Completes treatment plans to assist clients
- Completes LOCUS and GAINS forms for clients as needed
- Designs appropriate referral recommendations using available community resources
- Engages new intakes by meeting weekly until assignments can be made
- May assign therapy for clients
- Provides therapy as needed; maintains an active client caseload
- Works with families and involved persons to de-escalate situations, make crises plans and enlist cooperation with recommended treatment plans
- Works with Clinical Managers to assign new intakes to teams, including follow through to ensure CSW assignments
- Must process Diagnostic Assessments daily
- Completes all work including documenting interactions using Wellness HealthCare Clinics standards, DBH policies and procedures and other federal, state or local regulatory requirements
- Completes client and other records in CREDIBLE regarding the participation in mental health treatment
- Attend meetings that may include staff meetings, meetings with supervisor and any other activities which ensures the smooth functioning of clinical operations
- Attends all company-required trainings
- All other duties as assigned

Qualifications:

- Master's degree in Social Work or Psychology
- Licensed in DC as LGSW, LGPC, LPC or LICSW
- 2 years' experience working with the mental health population
- Excellent verbal and written communication skills
- Excellent problem-solving abilities



I attest that I have reviewed the above job description and am aware of the responsibilities and expectations of the duties required for my position as Diagnostician/Therapist.

Employee Name

Date

Employee Signature

Manager Name

Date